

## RECORD OF PROCEEDINGS

Minutes of the Governing Authority of the *Cesar Chavez College Preparatory School* (CCA) at Educational Solutions Company located at 2740 Airport STE 300, Columbus, Ohio 43219 on September 21, 2023

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President called the meeting to order at 5:30 p.m.

ROLL CALL:	Louis Morgan	Present
	Dennis McKay	Present
	Gloria Anderson	Present
	Kenny Roman	Present (virtually)
	Shonen Thomas	Present

OTHER'S PRESENT: Dr. Robert Stephens, Dr. Estella Stephens, Michelle Raglin, Vicki Travis, Caroline Zito, Gayle Gilmore, Paula Parlett, Shanshan Huang, Catherine West and Nick Auten

Dennis McKay moved and Gloria Anderson seconded that the Governing Authority approve the Agenda. (Exhibit A)

ROLL CALL:	Louis Morgan	Yea	<input checked="" type="checkbox"/>	Passed
	Gloria Anderson	Yea		Failed
	Shonen Thomas	Yea		
	Dennis McKay	Yea		

Dennis McKay moved and Gloria Anderson seconded that the Governing Authority approve the minutes for the May 18, 2023 meeting. (Exhibit B)

ROLL CALL:	Louis Morgan	Yea	<input checked="" type="checkbox"/>	Passed
	Gloria Anderson	Yea		Failed
	Shonen Thomas	Yea		
	Dennis McKay	Yea		

Gloria Anderson moved and Shonen Thomas seconded that the Governing Authority approve the Treasurer's Report presented by Caroline Zito. (Exhibit C)

- Reconciliation for CCA. (Includes all Bank Statements)
- Revenue Summary
- Financial Summary
- Check Register

ROLL CALL:	Louis Morgan	Yea	<input checked="" type="checkbox"/>	Passed
	Gloria Anderson	Yea	<input type="checkbox"/>	Failed
	Shonen Thomas	Yea		
	Dennis McKay	Yea		

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### **Director of Academic's Report**

Presented by Dr. Estella Stephens, Superintendent; she spoke on:

- Enrollment: 337
- We are working on getting pre-kindergarten.
- Testing is up and running and we are working through M-Class challenges
- We conducted a 2-week professional development for teachers
- Students started school on August 14
- We have hired international teachers to help with the shortages; they arrived 2-3 weeks ago. We did a 1-week intensive bootcamp with them, 1-week of shadowing strong teachers and this was their first week in the classrooms teaching.
- We have hired coaches to provide coaching in addition to the Director of Academics.
- Summer camps went well, and additional information will be shared later.
- Your donations assisted and helped our kids out tremendously.
- We had a formal program with the University of Maryland Eastern Shore.
- This past weekend a group of staff went the Hispanic Heritage parade and another Hispanic event.
- We have sent postcard mailers and have a spectrum ad coming out soon.

Mr. Morgan asked if students who have later birthdays are allowed to start early. Dr. Estella responded and said yes we have done this.

Mr. Morgan asked our cutoff date.

Dr. Estella stated December 31 and it is in our contract with our sponsor. Mr.

Morgan asked if it was just with charter schools or all schools.

Dr. Estella stated she was not sure.

The Ohio report card was shared and we received an overall 4.5 star score

- We moved up in early literacy to 2 stars and there are a lot of resources being allocated to early literacy.
- Every 10-day we look to see if progress is being made on each student.

Ms. West stated that statewide most charters are 1 stars, so 2 stars is something to be proud of

- We had an 8-point rise in performance index
- 5-year trend data shared

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- Pictures of students from the family event shared
- Mock Rd project shared and what the expansion and addition of Midnimo would look like
- Introduced Nick Auten from Self Help Credit Union and that he is here to assist with funding

Nick stated he was very impressed and appreciates everyone's time.

He stated the loan applications has been received and he is working to get all the necessary documents from us.

He stated as a long as everything goes as planned it would create a financing partnership and once the project is completed and this would create avenues for the future.

- Pictures of what the renovation would look like.
- Ms. Thomas asked what the target date of completion was?
- Dr. Robert said the plan would be to move into new Midnimo in the fall of 2024 located at the Cesar site.
- Additionally, work for Cesar would be done when students are not in the building.
- Ms. Thomas asked what the total cost would be.
- Dr. Robert said all in is about \$12M for both projects.
- \$2.5 towards this project was obtained from an awarded grant by OFCC.
- This will help with pre-kindergartners coming in.
- New buildings attract students and extends our geographical needs.

### **Sponsor's Report**

Sponsor, Catherine West was present and spoke on:

- Shared some highlights from the recent Newsletter sent out by Richland.
- The Governor has a big push for early literacy and changes to the Ohio Department of Education.
- Advised that the Budget bill is typically done in 90 days but due to the size of it to expect it will be 6-months.
- Governor has rolled out Read Ohio and there are resources available online. He is also pushing the science of reading.
- Proficiency has been improving but has not returned to pre-pandemic levels
- Your 2-stars is a big deal because you moved the needle.
- There will be no more blizzard bags.
- Schools covering grades 6-12 must provide feminine hygiene products to students.

### **Consent Agenda**

### **Approval of additional Requirements:**

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- Approve the Monthly review of the Proof of Residency Verification for the months of August & September 2023.
- Approve the provision for a \$125.00 per meeting stipend for all Governing Board Members for the 2023-2024 School Year
- Approve the Annual Conflict of Interest Certification for each Governing Board Member the 2023-2024 School Year
- Approve the Governing Board Member No Findings for Recovery for the 2023-2024 School Year
- Approve the Written Attestation for Governing Board Members for the 2023-2024 School Year
- Approve the Written Attestation for Employees for the 2023-2024 School Year
- Approve the Written Attestation for Contracted Employees for the 2023-2024 School Year

Louis Morgan moved and Shonen Thomas seconded that the Governing Authority approve Consent Agenda.

ROLL CALL:	Louis Morgan	Yea	<u>  x  </u>	Passed
	Gloria Anderson	Yea		Failed
	Shonen Thomas	Yea		
	Dennis McKay	Yea		

Ms. Thomas asked if the Promotion and Retention policy is really saying you cannot retain a 3<sup>rd</sup> grader.

Dr. Estella said there are procedures to be followed and that's why we provide literary support such as Americorp.

Dr. McKay asked who reviewed our policy for disabilities

Dr. Robert stated our legal counsel.

Dr. Estella said it is the same attorney who does our trainings, and this created better accountability in these updates.

### **Fall Policy Updates:**

- 241.1 R.C. 3314.041 Notice
- 245 Promotion and Retention Policy
- 254 Calamity Day Make-up Policy
- 381 Personal Leave

### **Annual Review and approval of the following Policies for the 2023-2024 School Year:**

- 203.2 Title I and Parent's Right to Know
- 204.14 Career Advising and Student Success Plan
- 225 Religion in Schools
- 227 Rights of Individuals with Disabilities

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- 227.1 Child Find

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- 241 Admission and Lottery Standards
- 241.3 Compulsory and Early Kindergarten Admissions
- 242 Student Assessment and Academic Intervention Services
- 242.1 Security Provisions for Statewide Assessment Tests
- 245 Promotion and Retention Policy (Being updated at this meeting)
- 264.1 Anti-Harassment, Intimidation, and Bullying Policy
- 269 Use of Tobacco on School Premises
- 276 Positive Behavioral Interventions and Supports, Seclusion and Restraint
- 294 Student Records and Release of Information
- 401 Health Services
- 402 Use of Medication Policy
- 402.1 Care of Students with Diabetes
- 403 Use of Inhaler/Epinephrine Autoinjector
- 404 Health Examinations and Immunizations
- 405 Emergency Medical Procedures
- 406 Emergency Medical Authorization
- 407 Control of Communicable Disease
- 408 Non-Casual-Contact Communicable Disease
- 409 Control of Blood-Borne Pathogens
- 410 Head Lice Infestations
- 411 Infections Disease Policy
- 412 AIDS Policy
- 413 Peanut or Other Food Allergies
- 414 Bed Bug Infestations
- 415 Use of Animals in the Classroom or on School Premises
- 453 Wellness Policy

Gloria Anderson moved and Shonen Thomas seconded that the Governing Authority approve Fall Policies.

ROLL CALL:	Louis Morgan	Yea	<u>  x  </u>	Passed
	Gloria Anderson	Yea		Failed
	Shonen Thomas	Yea		
	Dennis McKay	Yea		

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### New Business

Motion made by Shonen Thomas and seconded by Louis Morgan to approve the proof of insurance coverage presented by the Operator for an Employee Dishonesty and Faithful Performance of Duty policy for the treasurer and Policy 142 -Approval and Monitoring of Budget/Bond; Financial Reporting.

ROLL CALL:	Louis Morgan	Yea	<u>  x  </u>	Passed
	Gloria Anderson	Yea		Failed
	Shonen Thomas	Yea		
	Dennis McKay	Yea		

Discussions ensued regarding the importance and efficacy of incentivizing student academic growth. President recommended, Louis Morgan moved and Shonen Thomas seconded that the Board of Directors approve, adopt and ratify that, for fiscal year 2023, for every school named as an Ohio Community School of Quality that receives funding under the Quality Community School Support Fund, the Superintendent shall receive \$25,000. Such a bonus plan shall be addressed annually to evaluate the intended progress to be incentivized.

ROLL CALL:	Louis Morgan	Yea	<u>  x  </u>	Passed
	Gloria Anderson	Yea	<u>      </u>	Failed
	Shonen Thomas	Yea		
	Dennis McKay	Yea		

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ROLL CALL:	Louis Morgan	Yea	<u>  x  </u>	Passed
	Gloria Anderson	Yea	<u>      </u>	Failed
	Shonen Thomas	Yea		
	Dennis McKay	Yea		

Morgan moved and Thomas seconded that the meeting be adjourned at 6:15pm

ROLL CALL:	Louis Morgan	Yea	<u>  x  </u>	Passed
	Gloria Anderson	Yea	<u>      </u>	Failed
	Shonen Thomas	Yea		
	Dennis McKay	Yea		

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Gloria Anderson moved and Louis Morgan seconded that the Governing Authority Meeting is hereby adjourned at 6:08 p.m.

Attest:

Designated by:

Louis Morgan  
Secretary

[Signature]  
Secretary